

BRA/EDIC EMPLOYMENT OPPORTUNITY		PLEASE POST!!
TITLE: DEPUTY DIRECTOR FOR CENTRAL ARTERY COMPLETION PLANNING	JOB VACANCY POSTING NO. 3-02	
EMPLOYMENT STATUS: EDIC Employee	POSTING DATE: 1/30/02	
	EXTERNAL DATE: 2/12/02	
DEPT/DIV: OFFICE of CHIEF PLANNER/DIRECTORS OFFICE	POSITION FILLED: _____	
	DATE: _____	
	NAME: _____	

SUMMARY: Under the direction of the Chief Planner for the City of Boston, coordinate and participate in the formulation of major special planning and development initiatives and design guidelines, with particular attention to Central Artery air rights development; manage planning research and studies; engage community and other constituencies to solicit input and feedback; represent the Agency in Central Artery Project activities; lead and manage staff to achieve City goals for special planning projects. Participate in the formulation of planning initiatives and design guidelines for specific city districts or areas.

Meet with representatives of various public agencies, community or civic groups, business/commercial organizations and other involved parties to solicit input regarding needs and concerns; organize and lead project committees.

Define objectives and scope of planning projects; develop and execute studies and surveys.

Manage the research, preparation and submission of design proposals.

Oversee committee activities and assignments concerning specific projects and follow through on committee involvement, presentation of information and negotiation to achieve consensus while promoting Agency position on various issues.

Prepare written summary reports of studies and completed-project proposals.

Conduct initiatives to achieve city goals for the use of land made available by the depression of the Central Artery, acting as a leader of the Agency's Central Artery Team. Coordinate activities with Agency team members, other city departments, and state and federal agencies involved in the reuse of this land.

Represent the Agency in meetings, committees and task forces involved in planning for development and planning of complex city-building projects.

Conduct or coordinate community advisory processes associated with air rights development and other city-building projects.

Lead and participate in urban design and planning proposals. Lead feasibility and other studies required by Central Artery air rights development.

Represent the Agency to other city, state and federal agencies involved in air rights development.

Develop strategic planning approaches to address complex intergovernmental, technical and community relationships and interests.

Coordinate the Agency's review of development proposals for Central Artery developments. Assist in coordinating passage of proposals through design and development review process.

Research, draft and present various reports, planning documents, public meeting summaries, proposal updates, memoranda, recommendations and other materials as required.

Establish and maintain current knowledge of planning issues and physical aspects of the Central Artery Project area.

Respond to public inquiries.

Develop and maintain good communications with the Chief Planner and Director of Infrastructure Planning, as well as other members of the Central Artery Team, on all issues.

Perform other related duties as assigned.

QUALIFICATIONS: Work requires completion of a Master's Degree or equivalent leadership and technical experience in urban planning, architecture or related field, plus more than ten years of related experience, with expertise in urban design and development. Familiarity with Central Artery Project and/or similarly-complex urban projects, neighborhoods and commercial districts, and knowledge of applicable zoning, land use, environmental laws and regulations, project management, intergovernmental relations and other regulations are required.

GRADE: 24

HIRING RANGE: \$ 56, 784.00-\$ 91, 094.64

To apply: Submit resume/application to Human Resources, BRA, 43 Hawkins Street, Boston MA 02114.

E-Mail: Hr.bra@ci.Boston.MA.US FAX: 617-918-5458

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Auxiliary aids and services are available upon request to individuals with disabilities.

APPLICANTS MUST BE RESIDENTS OF BOSTON ON DATE OF HIRE.

